

APPROVED

by the Order of the Acting General Director of the
LLP «Synergized Gas Technology Kazakhstan»

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REGULATIONS
on labor and environmental safety service of the
LLP «Synergized Gas Technology Kazakhstan»

1. General provisions.

1.1. Labor and environmental safety service shall be created in each enterprise, which uses natural resources, regardless of their organizational and legal forms and types of ownership.

1.2. Labor and environmental safety service shall be guided by the Laws of the Republic of Kazakhstan, "Environmental Code", "Labor Code" and other laws and regulations on safety and protection of labor, environment, fire safety, Decrees of the President of the Republic of Kazakhstan, Decrees of the Government of the Republic Kazakhstan, governing, guiding, methodological, legal and technical documents of the Ministry of Environmental Protection and the Ministry of Emergency Situations of the Republic of Kazakhstan, "Zhaiyk - Caspian" of the Department of Ecology, Department for Emergency Situations of Atyrau and Mangistau regions, national and regional Department of Sanitary and Epidemiological Control, decisions of the state supervision bodies, orders and decrees of the LLP «Synergized Gas Technology Kazakhstan" (hereinafter - the Partnership), as well as the present Regulations.

1.3. Labor and environmental safety service is equal in status with basic production services, decisions of this service on labor and environmental safety is compulsory for heads of structural divisions and employees of the Partnership, employee - HSE engineer shall report to the Deputy General Director of production and the General Director of the Partnership.

1.4. Labor and environmental safety service shall go into liquidation only in the event of termination of the Partnership.

2. Objectives of the labor and environmental safety and protection service.

2.1. Main objectives of the labor and environmental safety and protection service:

Continuous improvement of the organization of work of the Partnership regarding the protection of the environment, labor safety and protection targeted towards reduction the risk of injury, fire, pollution.

Control over compliance of employees and contractors of the Partnership with the Laws of the Republic of Kazakhstan on "Environmental Code", "Labor Code" and other technical rules and regulations, compliance with the requirements of the state supervision and control in the field of labor and environmental protection, and the state of labor and environmental safety, fire safety.

3. Functions of the labor and environmental protection service.

Labor and environmental protection service of the Partnership in accordance with the established tasks:

3.1. Coordinates the activities of the Partnership regarding safety and protection of labor and environment, fire safety, provides communication with the regional environmental protection agency, Department for Emergency Situations of Atyrau and Mangistau regions, other supervisory and regulatory regional authorities in the field of labor and environmental protection, fire safety.

- 3.2. Organizes with specialists of the Partnership the development and the execution of work on HSE, of annual and long-term plans for safety and labor protection, environmental protection and fire prevention activities, monitors their implementation.
- 3.3. Develops with specialists of the Partnership the emergency communication flow chart, coordinating it with "Zhayyk - Caspian" Department of Ecology and Department for Emergency Situations of the Atyrau and the Mangistau regions.
- 3.4. Organizes an inventory of sources of emissions, discharges, pollutants and production wastes.
- 3.5. Prepares and submits for consideration of the Partnership's leadership the proposals for development and introduction of improved technology, which reduces injuries and environmental load.
- 3.6. Participates in the implementation of standards and scientific research on environmental labor safety and protection, fire safety.
- 3.7. Checks in cooperation with engineering and technical personnel of the Partnership the technical condition of buildings, structures, equipment for compliance with the requirements of the rules and regulations on environmental protection, health and safety, fire safety.
- 3.8. Assists in the measurement of the environmental conditions.
- 3.9. Participates in the work of the commission on acceptance of work of newly constructed or reconstructed objects of industrial and other purposes.
- 3.10. Provides guidance assistance to professionals in the development and revision of the instructions for environmental protection, labor protection and safety, fire safety, participates in the preparation of training programs for employees regarding environmental protection, labor and fire safety.
- 3.11. Prepares draft orders, decisions, instructions, decrees, guideline and review documents on environmental protection, labor protection and safety, fire safety.
- 3.12. Coordinates the work of the commission on the investigation of accidents, industrial accidents, leading to environmental pollution, fire.
- 3.13. Participates in the preparation of tender documents for services in the field of environmental protection, industrial safety.

4. Monitoring of the labor and environmental protection service.

- 4.1. Condition of environmental and labor protection, fire safety at the facilities of the Partnership.
- 4.2. Implementation in the Partnership of the requirements of the legislation of the Republic of Kazakhstan, rules and regulations of environmental and labor protection and fire safety.
- 4.3. Implementation in the Partnership of environmental protection measures, organizational and technical measures for the Ecology, Safety, Labor protection, the requirements of the state supervision body, orders and decrees on the environmental protection, Labor protection and Safety.
- 4.4. The correctness of expenditure in the Partnership of the funds allocated for measures to protect the environment, safety and labor protection, safety measures, fire safety.

5. Rights of the labor and environmental protection service.

- 5.1. To check the condition of environmental protection and labor safety and fire safety in all objects of the Partnership and to issue binding orders to eliminate the identified deficiencies.
- 5.2. To prohibit the operation of machinery, equipment, tools and work in some areas if it may lead to injury, illness and death of people, fire, environmental disaster or accident with the notification of the Partnership's Head.
- 5.3. To engage in concern with the management of the Partnership of the relevant specialists from other subdivisions to check the condition of environmental protection, labor protection, safety and fire safety.
- 5.4. To request and to receive from all services and subdivisions of the Partners the materials on environmental and labor protection, safety, fire safety and emergency situations.
- 5.5. To require from the heads of services and subdivisions of the Partnership the dismissal from work of persons who violate the rules and regulations of environmental protection, labor protection, safety and fire safety.

5.6. To provide management of the Partnership the offers of individual employees for their active work for the environment, health, safety, fire safety, improvement of the ecological condition of production facilities of the Partnership and bringing to disciplinary responsibility in the prescribed manner the persons violating the rules and regulations of environmental protection, labor protection, health safety and fire safety.

5.7. To inspect freely industrial, official and personnel premises. To represent interests with the knowledge of management of the Partnership in the state and public organizations in discussing the issues of environmental protection, labor protection, safety measures, fire safety and emergency situations.

6. Responsibility of the labor and environmental protection service.

6.1. Employees of the labor and environmental protection service are responsible for inaccurate information on the condition of the environment, health safety and labor protection, safety measures, fire safety.

6.2. For nonfulfillment of the objectives according to the present regulations.

6.3. For violations of internal regulations.